

Constitution and Bylaws Compilation: Precinct Officers

Composition of Precinct Leadership

Precinct Leadership consists of:

- Elected Precinct Chair
- Elected Precinct Vice-chair
- Elected Secretary
- Elected Treasurer
- At least 3 elected Committee members

(Constitution Article III, B)

Requirements and Duties of Precinct Officers

All Precinct Officers:

- Shall be elected by ballot at the Voting Precinct Caucus.
(Constitution Article III, B)
- Must be United States citizens, registered Republicans and live within the precinct.
(Constitution Article IV, A)
- Will fulfill duties as specified in the Utah County Republican Party Constitution.
(Bylaw 5, A, 1)
- Serve a 2-year term.
(Constitution Article III, B)
- Will file for a leave of absence if running for partisan public office and will resign upon being elected to that office.
(Bylaw 5, A, 3-4)
- May endorse Republican candidates who are running against other Republicans, but may not use their Party titles when giving endorsements.
(Bylaw 5, C)
- Will publicly support only Republican candidates for partisan public office.
(Bylaw 5, A, 2)
- Will provide Republican candidates with equal access to party information and services within the officer's realm of responsibility.
(Bylaw 10, A)
- Will be considered to have resigned if they move out of the precinct.
(Bylaw 10, B)
- Cannot be removed from office except for cause (violating Constitution / Bylaws), and only after a fair hearing and appeal.
(Bylaw 10, C)

Precinct Chair:

- Directs party affairs within the Precinct.
(Constitution Article IV, N)
- Presides over Voting Precinct Caucus.
(Constitution Article IV, N, 1)
- Directs fund-raising in the Voting Precinct and, together with the Voting Precinct Treasurer, is responsible for funds collected.
(Constitution Article IV, N, 2)
- Directs voter identification, education, registration and motivation programs within the precinct.
(Constitution Article IV, N, 3)

- Assists Republican nominees' (candidates unopposed by other Republican candidates) campaigns within the precinct.
(*Constitution Article IV, N, 4*)
- Organizes poll-watching and voter turn-out programs to get Republican voters to the polls on election days.
(*Constitution Article IV, N, 5*)
- Serves as a State and County Delegate (unless delegate position is declined), which includes attending two Conventions each year.
(*Bylaw 1, A, 3, a, i; Bylaw 2, B; Constitution Article IV, R; Bylaw 7, D and E*)
- Serves as a member of the County Central Committee, which meets as needed, at least once per quarter. May send a non-voting representative.
(*Bylaw 7, C; Bylaw 9, C; Constitution Article III, E, 3 and Article III, G, 1, and Article IV, N, 6*)
- Nominates replacement delegates for precinct delegates who resign, die, or move from the precinct.
(*Bylaw 1, A, 8, a; Bylaw 2, E; Bylaw 10, D, 3*)
- May appoint an Ad Hoc committee to assist within the Precinct, if needed.
(*Bylaw 9, G*)

Precinct Vice-Chair:

- Presides and directs in the absence of their Chair.
(*Constitution Article IV, O*)
- Serves as a County Delegate (unless delegate position is declined), which includes attending one Convention each year.
(*Bylaw 2, B; Constitution Article IV, R; Bylaw 7, D and E*)
- Serves as a member of the County Central Committee, which meets as needed, at least once per quarter. May send a non-voting representative.
(*Bylaw 7, C; Bylaw 9, C; Constitution Article III, E, 3 and Article III, G, 1 and Article IV, O*)
- May succeed the Precinct Chair in case of death, disability, resignation or removal.
(*Bylaw 10, D, 1-2*)

Precinct Secretary:

- Provides notice of meetings to members, prepares agendas for and record minutes of meetings at which their chair presides, and maintains any historical documents.
(*Constitution Article IV, P*)

Precinct Treasurer:

- Receives, accounts for, and submits any collected money to the appropriate organization as directed, and shall submit a financial report at each meeting of the body which elected them.
(*Constitution Article IV, Q*)

Precinct Committee Members:

- *No responsibilities specified in Constitution.*