

Legislative and Senate District Caucuses: Uncontested Races

Guidelines for Caucus Chairs

Alternate Script for Caucuses Nominating Candidates by Acclamation

1. Call the meeting to order.

“This is the caucus for [House/Senate District X]. I am [name/position]. I call this meeting to order.”

2. Explain the Order of Business so the delegates know how the meeting will proceed.

“We are here to select the Republican nominee for the _____ race. Since _____ is running unopposed, no ballots are necessary. We will nominate _____ by acclamation. We do this by voice vote.”

3. Nominate the candidate by acclamation.

“The chair will now entertain a motion that _____ shall be the nominee of the party by acclamation”.

[Someone makes the motion.]

“Do I have a second?”

[Someone seconds the motion.]

“All in favor say, ‘Aye.’”

[It is not necessary to call for nays.]

4. Legislative report.

[Typically, when candidate speeches and balloting are not required, the caucus chair will turn the meeting over to the current representative or senator for a report. If the current representative or senator is not available for a report, the nominee may be given the time, the Legislative District Chair may conduct district business, or the caucus may be adjourned.]

Note: When a Senate District is not up for election, the current Senator gives a report and may also conduct the caucus.